

Town of Medley



Programa de Transporte Escolar **Manual de Padres** *(13 años de edad y mayores)*

Horario de Operación

- Miami Springs Senior High School – 751 Dove Avenue
 - Recogida – 6:30am
- Springview Elementary School – 1122 Bluebird Avenue
 - Recogida – 7:15am
- AIE Charter School – 1080 LaBaron Drive
 - Recogida – 7:15am
- Miami Springs Middle School – 150 S. Royal Poinciana Blvd.
 - Recogida – 8:10am

Información de Contacto Importante

Social Services and Parks and Recreation Director

305-887-9541 Ext. 131

lvalido@townofmedley.com

Procedimiento de Registración

RESIDENTES

Programas son proveídos como beneficio gratis a los niños residentes de la Ciudad de Medley.

EMPLEADOS

Programas son proveídos como beneficio a los niños de empleados de la Ciudad de Medley. Participantes tienen que ser hijo/hija de un empleado de la Ciudad.

Registración se llevará a cabo en el Ayuntamiento de la Ciudad de Medley 7777 NW 72 Avenida, Medley FL 33166, lunes a miércoles entre las 7:00AM – 5:00PM y jueves entre las 7:00AM - 4:30PM. Todos los participantes tienen que estar registrados y verificados antes de participar en los programas.

Si el padre/guardián desea cambiar información en la registración, los cambios tienen que ser hechos por escrito por el padre/guardián que inicialmente inscribió al participante en el programa. Autorización verbal, mandada por fax, o por correo electrónico **NO** será aceptada.

Código de Conducta y Expectativas de Comportamiento

Para poder asegurar que un ambiente seguro y agradable es mantenido, se espera que todos los padres/guardianes y participantes mantengan un comportamiento apropiado.

- Vestuario/zapatos apropiado es requerido
- El uso de lenguaje, gestos y acciones vulgares, fuertes, agresivas o discriminantes, no serán tolerado.
- Acoso o intimidación de cualquier tipo hacia otro niño y/o empleado no será tolerado
- El uso descuidado o abusivo de artículos que pertenezcan a la Ciudad u otras personas que puedan resultar en daños a dichas propiedades, no será tolerado
- Bajo ninguna situación un Padre/guardián será autorizado a aproximarse a otro niño. padres/guardianes tienen que informarle a un empleado del programa en caso de que cualquier situación ocurra
- Los pasajeros deben de permanecer sentados mientras el autobús este en movimiento. Ninguna persona se puede parar para salir hasta que el autobús pare por completo
- Cinturón de seguridad tiene que estar puesto
- Brazos, manos y pies tienen que permanecer dentro del autobús
- En ningún momento artículos serán lanzado dentro del autobús o lanzado por la ventana
- Pasillos tienen que permanecer despejados en todo momento. Partes del cuerpo, mochilas y otros artículos deben estar debajo de los asientos o colocados adecuadamente
- No contacto físico de ningún tipo

- Gritos, música alta, ruidos repentinos no serán permitidos
- Lápices, bolígrafos u otros objetos afilados no serán permitidos en el autobús, a menos que estén dentro de una mochila o cartera cerrada
- Los participantes deben de ir directo al autobús al fin del día escolar, actividad o programa
- Si un participante es detenido después de clases por cualquier razón, es la responsabilidad del padre/guardián a recoger al participante
- Los participantes deben de estar listos antes de que llegue el autobús a recogerlos. El chofer del autobús no esperara a que los niños terminen de alistarse

Procedimiento de Disciplina

Si se observa un comportamiento inadecuado; acciones preventivas, correctivas o disciplinarias se tomarán de inmediato. Los siguientes pasos disciplinarios serán utilizados:

(pasos pueden ser eliminados dependiendo de la gravedad del comportamiento)

- Paso 1- Advertencia por escrito
- Paso 2- Advertencia por escrito y conferencia con los padres/guardianes
- Paso 3- Suspensión de los privilegios de asistencia a los programas, tiempo de suspensión será basada en la gravedad del comportamiento.
- Paso 4. Expulsión de los privilegios de asistencia a los programas.

Salud y Seguridad

CODIGO DE VESTIMENTA

Higiene personal y vestimenta apropiada asegura un ambiente positivo para participantes y empleados

PRIMEROS AUXILIOS y MEDICAMENTOS

Empleados están requeridos a mantener certificaciones actuales en Resucitación Cardiopulmonar (CPR) y Primeros Auxilios. Debido a las alergias desconocidas o reacciones a ciertos tipos de suministros de primeros auxilios, los empleados solo utilizaran agua para limpiar heridas, aplicar hielo y cubrir con una venda si es necesario. Padres/guardianes/personas autorizadas serán notificados de todas las heridas, independientemente de la gravedad cuando el participante sea recogido. En caso de que una herida sea severa y requiera atención más allá de los primeros auxilios básicos, los paramédicos y los padres/guardianes serán contactados inmediatamente. En el evento que un padre/ guardián/persona autorizada no pueda llegar al sitio donde el incidente ocurrió, un empleado acompañara al participante si el participante necesita ser transportado a un hospital.

Medicamentos no serán administrados por los empleados bajo ningún motivo. Si un participante está enfermo, no podrá asistir ningunos de los programas. Si un participante sufre de alergia severa y requiere llevar un “Epi-Pen”, debe de presentar una copia de la receta médica para mantener en el archivo. El participante estará obligado tener el “Epi-Pen” con el/ella en todo momento. En caso de que ocurra una reacción severa, un empleado que haya sido previamente entrenado en el uso del “Epi-Pen” se le permitirá ayudar con la administración de la inyección.

Preguntas y/o Comentarios sobre el Programa

Todas las preguntas y/o comentarios acerca de cualquier programa serán tomados y tratados de una manera apropiada. Nuestro objetivo es mantener relaciones positivas con los padres/guardianes para garantizar que los programas cumplan con un alto nivel de calidad para sus hijos. Si usted tiene alguna pregunta o comentario respecto a nuestros programas favor de contactar a la Directora de Servicios Sociales y Parques y Recreación, Lizmari Valido (referirse a la información de contacto).

- ☐ Residente de la Ciudad de Medley
☐ Empleado de la Ciudad de Medley



2020 – 2021 – Año Escolar

Registración del Programa Después de Clases, Campamento de Verano y Autobús Escolar
(13 años y mayores)

INFORMACIÓN SOBRE EL NIÑO

Nombre del Niño: _____ Fecha de Nacimiento: _____
 Genero: _____ Talla de Camisa: _____ # del Estudiante: _____
 Escuela: _____ Grado: _____ Escuela en persona o virtual: _____
 Dirección de la casa: _____ Número de teléfono: _____
 Nombre de Doctor: _____ Teléfono del Doctor: _____
 Dirección del Doctor: _____
 Alergias: _____
 Condición Médica: _____

Favor de dejarnos saber si hay información adicional que nos pueda ayudar a asegurar que su niño pueda divertirse y tener una experiencia positiva en nuestro programa.

INFORMACION DEL PADRE/GUARDIAN

Padre / Guardián: _____ Relación: _____
 Dirección de la casa: _____
 Numero(s) de teléfono: _____ Correo Electrónico: _____
 Padre / Guardián: _____ Relación: _____
 Dirección de la casa: _____
 Numero(s) de teléfono: _____ Correo Electrónico: _____

La Ciudad de Medley es una entidad pública que está sujeta a la Ley de Registros Públicos (Public Records Act) de la Florida. Como tal, la mayoría de las comunicaciones escritas hacia o desde los funcionarios de la ciudad con respecto a los negocios de la ciudad, incluyendo esta aplicación, son registros públicos y están disponibles para el público y los medios a petición a menos que la información solicitada esté exenta o sea confidencial según la ley. Si usted cree que parte de la información provista en esta aplicación está exenta de divulgación bajo la Ley de Registros Públicos (Public Records Act), indíquelo completando la información solicitada a continuación.

Yo, _____ califico para una exención bajo la Ley de Registros Públicos (Public Records Act) porque _____ y, como tal, solicito que se elimine la siguiente información de la divulgación pública de acuerdo con la ley de Florida _____.

Yo, _____, certifico que la información que yo he proveído es correcta. Yo entiendo que toda la información será verificada y si se encuentra que yo he dado información falsa, todos los servicios y privilegios proveídos por la Ciudad de Medley serán revocados infinitamente para todas las personas en ese hogar.

Firma: _____ Fecha: _____

Town of Medley

Release and Waiver of Liability Agreement

As the parent or guardian of a minor child participating in a Town of Medley sporting, entertainment or other activity or event, or as the parent or guardian of a minor child participating as a user of any facility, premises, or equipment, owned, operated or in the possession of the Town of Medley, I hereby waive any claim, cause, action and/or damage against the Town of Medley and/or any of its parent entities, subsidiaries, affiliates, agents, servants, contractors, officers, owners and employees, (all entities hereinafter collectively referred to as "Medley" throughout this document) said claim, cause, action or damage hereafter arising from any and all injuries or damages whatsoever to said child, which said injury or damage whatsoever is sustained while under the supervision/custody of Medley; upon said facilities or premises being used by medley; while using equipment owned, operated and/or in the possession of Medley; participating in any Medley activities programs or events; and or while being transported to or from any activity, program or event involving Medley regardless of whether such injury or damage is caused in whole or in part by the negligence (whatever form or negligence) or Medley or its agents, subcontractors, independent contractors, owners, officers, servants or employees.

Further, I do covenant to indemnify, hold harmless and defend Medley, and its agents, subcontractors, independent contractors, owners, officer, servants or employees from any claim, cause, action, liability or damages hereafter arising out of any injury or damage to said child, regardless of whether such injury/damage to said child is caused in whole or in part by negligence (whatever form of negligence) of Medley.

This Agreement shall be governed by the law of the State of Florida. Any action arising out of or related to this Agreement shall be brought exclusively in the state or federal courts located in Miami-Dade County, Florida and the party's consent to the exercise jurisdiction by said courts. The parties agree that in the event of any dispute in any way relating to or arising out of this Agreement, the prevailing party in any arbitration or court proceeding will be entitled to recover an award of attorney's fees and costs.

I hereby give permission for Medley to call my child's physician and/or to arrange for emergency service technician response or for transportation to a hospital, in the event of any injury or illness to my child, although I understand that if same occurs, Medley is only performing same as to protect the child and Medley assumes no responsibility to do so.

I hereby give permission for the Town of Medley to use pictures of my child in the furtherance of its business, including but not limited to advertising, promotional products websites, etc.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A C ONTRACT BETWEEN MYSELF AND THE TOWN OF MEDLEY AND SIGN IT AT MY OWN FREE WILL.

READ, UNDERSTOOD, AND AGREED TO this _____ day of _____, 20_____.

Child's Name _____

Parent/Guardian Name: _____ Parent or Guardian's Signature: _____

Reconocimiento de Recibo

Yo, _____ he recibido el Manual de Padres del Programa Después de Clases, Campamento de Verano y Programa de Transporte Escolar. Entiendo y acepto que es mi responsabilidad leer y cumplir con todas las pólizas y procedimientos contenidos en este manual.

Nombre del Padre/Guardian

Firma del Padre/Guardian

Nombre del Niño(a)

Fecha

RELEASE OF LIABILITY, HOLD HARMLESS & INDEMNIFICATION AGREEMENT, & PHOTO RELEASE

SOCIAL SERVICES AND PARKS AND RECREATION PROGRAMS AND FACILITIES

This Release of Liability, Hold Harmless and Indemnification Agreement, and Photo Release ("Agreement") is executed by the below-named person, individually, or as the parent and/or legal guardian (the "Guardian") of the below-named minor child, (in either case, the "Participant"), in favor of the Town of Medley, Florida and its elected/appointed officials, directors, employees, officers, and agents (the "Town"). The Participant is participating in or utilizing the gym and recreational facilities at the Town's Tobie Wilson Park. The Participant, and if the Participant is a minor, the Guardian on behalf of Participant, acknowledges and agrees that:

1. Participant is willingly and voluntarily participating in or utilizing the Town's gym and recreational facilities with knowledge of the dangers involved. Participant acknowledges that participation or use of the Town's gym or recreational facilities may involve risk to Participant's personal safety and carries with it the potential for injury, death, and property loss. Participant understands that the Town makes no guarantees that the Town's gym or recreational facilities are free of hazards, including by way of example and not limitation, those associated with terrain, facilities, equipment, weather, Participant's personal health, or the actions of others, and makes no guarantee ensuring Participant's personal safety. Participant hereby agrees to expressly assume and accept any and all risks of injury, illness, or death which in any way arise out of such use of the gym and recreational facilities.
2. Novel coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. The Town has put in place preventative measures to reduce the spread of COVID-19; however, the Town cannot guarantee that Participant or any other person, will not become infected with COVID-19. Further, attending or utilizing the gym and recreational facilities or visiting Town facilities may increase Participant's risk of contracting COVID-19. Participant acknowledges the contagious nature of COVID-19 and voluntarily assumes the risk that Participant may be exposed to or infected by COVID-19 by visiting or utilizing the Town gym and recreational facilities and that such exposure or infection may result in personal injury, illness, permanent disability, and/or death of Participant or others.
3. Participant hereby assumes all of the risks of participating in and utilizing the Town gym and recreational facilities or by visiting Town facilities, including but not limited to risks that are both known and unknown, human and environmental, even if such risks arise from Participant's own negligence or the negligence of the Town or the negligence of others.
4. Participant understands that participating in and utilizing the Town's gym and recreational facilities and programming is voluntary and that the Participant is not required to participate or utilize such facilities. Participant agrees to abide by the Town's safety policies and procedures, criteria and requirements in addition to all safety instructions and directions provided by Town personnel during recreational activities and programming.
5. Participant, for himself/herself and on behalf of his/her beneficiaries, heirs, assigns, personal representatives, and next of kin hereby releases and holds harmless and covenants to defend and indemnify the Town with respect to any and all injury, illness, disability, death, loss or damage to Participant or Participant's property arising out of or in any way connected to Participant's participation in or utilization of the Town's gym and recreational facilities or programming or visiting Town facilities, whether resulting from Participant's negligent act or omission or the act or omission of any other person or any act or omission of the Town, including, but not limited to the negligent acts or omissions of the Town.
6. Participant declares himself/herself to be physically sound and suffering from no condition, impairment, disease, infirmity, or other illness that would prevent participation in Town's recreational activities and programming. Participant hereby acknowledges that it is recommended that a physician's approval be obtained in advance of participation in an exercise/fitness activity or in the use of exercise equipment and machinery. Participant also acknowledges that it is recommended that Participant have a yearly or more frequent physical examination and consultation with Participant's physician as to physical activity, exercise, and use of exercise and training equipment so that Participant might have recommendations concerning these fitness activities and equipment use. Participant acknowledges that Participant has either had a physical examination or has been given a physician's permission to participate, or that Participant has decided to participate without the approval of Participant's physician, and does hereby assume all responsibility for Participant's participation in Town programming and activities.
7. In case of emergency, the Town is authorized to seek medical treatment and transportation for Participant from such physicians, hospitals and ambulance services as may be chosen by Town in its reasonable discretion (note: the physician(s), hospital(s), and ambulance service(s) selected by the Town may not be the Participant's preference). Participant acknowledges that the Town has no obligation to seek such treatment or transportation. Participant hereby consents to receive medical treatment, which may be deemed advisable in the event of injury, accident and/or illness during the Program. Participant understands that Participant is responsible for furnishing health insurance in case of injury or illness and accepts full financial responsibility for payment of any and all medical services. Participant hereby releases and forever

discharges the Town from any claim whatsoever that arises or may arise on account of any first aid, treatment or service rendered to Participant in connection with the Town, its Social Services Department and Parks and Recreation Department, and related recreational facilities, programming and activities.

8. Participant also acknowledges that the Town and its contractors, partners and/or sponsors may use photographs, video or film for educational, informational or promotional purposes, and Participant hereby grants the Town and its contractors, partners and sponsors permission to include images of Participant or Participant's likeness for any purpose with no compensation or liability.
9. Participant agrees to defend, indemnify, and hold the Town harmless from and against any and all claims, demands and causes of action of whatsoever kind or nature sustained by the Town arising out of, or by reason of, or resulting from the activities and programming contemplated by this Agreement, and from and against any and all resulting losses, costs, expenses, attorney's fees, liabilities, damages, orders, judgments, and decrees in connection with this Agreement and the activities contemplated herein, regardless of Town's negligence or the negligence of Town's agents, servants or employees.
10. Participant understands that this Release and Waiver is intended to be as broad and inclusive as permitted by the laws of the state of Florida and agrees that if any clause or provision of this Release and Waiver shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not affect the remaining provisions of this Release and Waiver.

NOTICE TO THE MINOR CHILD'S NATURAL OR LEGAL GUARDIAN

READ THIS FORM COMPLETELY AND CAREFULLY. YOU ARE AGREEING TO LET YOUR MINOR CHILD ENGAGE IN A POTENTIALLY DANGEROUS ACTIVITY. YOU ARE AGREEING THAT, EVEN THOUGH THE TOWN USES REASONABLE CARE IN PROVIDING THIS ACTIVITY, THERE IS A CHANCE YOUR CHILD MAY BE SERIOUSLY INJURED OR KILLED BY PARTICIPATING IN THIS ACTIVITY BECAUSE THERE ARE CERTAIN DANGERS INHERENT IN THE ACTIVITY WHICH CANNOT BE AVOIDED OR ELIMINATED. BY SIGNING THIS FORM YOU ARE GIVING UP YOUR CHILD'S RIGHT AND YOUR RIGHT TO RECOVER FROM THE TOWN IN A LAWSUIT FOR ANY PERSONAL INJURY, INCLUDING DEATH, TO YOUR CHILD OR ANY PROPERTY DAMAGE THAT RESULTS FROM THE RISKS THAT ARE A NATURAL PART OF THE ACTIVITY. YOU HAVE THE RIGHT TO REFUSE TO SIGN THIS FORM, AND THE TOWN HAS THE RIGHT TO REFUSE TO LET YOUR CHILD PARTICIPATE IF YOU DO NOT SIGN THIS FORM.

I HAVE READ, FULLY UNDERSTAND, AND ACCEPT THIS RELEASE OF LIABILITY, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT, AND PHOTO RELEASE, AND I SIGN THIS FORM ON MY OWN FREE WILL.

Participant's Name (Print) _____

Participant's Signature _____ Date _____
(or, if Participant is a Minor Child, Signature of Parent or Legal Guardian)

Parent or Legal Guardian's Name (if Participant is a Minor Child) _____

Address _____

Town _____ State _____ Zip _____