



TOWN OF MEDLEY, FLORIDA NOTICE OF JOB AVAILABILITY

The Town of Medley, an equal opportunity employer, has part time positions available as follows:

Social Services & Park and Recreation Attendant Part Time- Hourly Rate \$10.00

Copies of the job description and applications are available with the Town's receptionist during normal business hours of 7:30 A.M. to 11:50 A.M., Monday through Thursday (exclusive of Medley Legal Holidays).

This job opening will be available for applicants to obtain an application beginning November 23, 2020 through and including 11:59 A.M. on Tuesday, December 1, 2020. Afterhours, application will be made available in the designated box outside of the Town Hall.

Applications MUST BE turned in no later than 11:59 A.M. on DECEMBER 1, 2020.

Qualified applicants shall be contacted for a personal interview with the Director of Social Services and Park and Recreation.

Qualifications of applicants being substantially similar, first consideration will be given to current employees of the Town.

Applicant must follow the CDC guidelines; wear face covering and maintain social/physical distancing.

Applicants will be required to comply with Town of Medley Policies, specifically including its Drug Free Workplace Policy, which requires all applicants to successfully pass a pre-employment physical examination and drug screening.

The successful applicants are required to appear before the Medley Town Council.

This Notice of Notice of Job Availability is dated at Medley, Florida this 23rd day of November, 2020.