



TOWN OF MEDLEY, FLORIDA NOTICE OF JOB AVAILABILITY

The Town of Medley, an equal opportunity employer, has one (1) new part-time position available as follows:

Custodial and Janitorial Services Department Cleaning Services Attendant Starting Salary \$10.00 hr.

Copies of the job description and applications are available at the office of the Medley Town Clerk during normal business hours of 9:00 A.M. to 4:00 P.M., Monday through Thursday (exclusive of Medley legal holidays). This job opening will be available for applicants to obtain an application through and including 12:00 P.M. on, Monday August 12, 2019. Applications **MUST BE** turned in to the Clerk's Office no later than 1:00 P.M. on Tuesday, August 13, 2019. Qualified applicants shall be contacted for a personal interview with the Custodial and Janitorial Services Director. The starting date for this part-time employment position shall be Wednesday, September 4, 2019. Qualifications of applicants being substantially similar, first consideration will be given to current employees of the Town.

Applicants will be required to comply with Town of Medley Policies, specifically including its Drug Free Workplace Policy, which requires all applicants to successfully pass a pre-employment physical examination and drug screening.

The successful applicants are required to appear before the Medley Town Council on Tuesday, September 3, 2019.

This Notice of Notice of Job Availability is dated at Medley, Florida this 5th day of August 2019.

Victoria Martinez, RFP, CMC
Town Clerk