

# Late Fee Waiver Request



Town of Medley  
Utilities Department  
7777 NW 72nd AVE  
Medley, FL 33166

Phone: 305-887-9541, ext. 107  
Email: [erivera@townofmedley.com](mailto:erivera@townofmedley.com)  
**Form can be mailed or emailed.**

*For office use only*

Total Fees: \_\_\_\_\_

Approved

Denied

## Your information

Date of request

Name of person submitting this form

Email address

Name of business or resident

Street address

City

State

ZIP Code

Account number

## Your Situation

Brief summary of the reasons, circumstances, or other justification for receiving late fees:

### **Acknowledgement**

I acknowledge that the above information is true. I understand that late fee waivers are issued as a courtesy and all requests are subject for review at the discretion of the Town of Medley Utilities Department.

**\*\*\*Only (1) late fee waiver is allowed per calendar year per account\*\*\***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_