

RESOLUTION C-1226

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MEDLEY, FLORIDA, APPROVING THE RANKINGS AND RECOMMENDATIONS OF THE EVALUATION COMMITTEE PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2014-02 FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES; AUTHORIZING THE AWARD OF CONTINUING SERVICES AGREEMENTS TO RANKED AND RECOMMENDED FIRMS; AUTHORIZING THE TOWN MAYOR AND TOWN OFFICIALS TO TAKE ALL ACTION NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THE RFQ AND RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 21, 2014, the Town of Medley (the "Town") issued Request for Qualifications (RFQ) No. 2014-02 for Continuing Professional Architectural and Engineering Services; and

WHEREAS, in accordance with the RFQ, the Evaluation Committee evaluated, ranked and scored all proposals received, and recommends that the top nine (9) ranked firms, as set forth in the Final Score and Ranking Form attached hereto as Exhibit "A", be qualified to provide the services and eligible for award of a Continuing Services Agreement for professional architectural and engineering services; and

WHEREAS, the Town Council finds that approval of the rankings of the Evaluation Committee and recommendation for award of continuing services agreement to such firms for professional architectural and engineering services, as set forth in Exhibit "A" attached hereto, is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MEDLEY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated

into this Resolution by this reference.

Section 2. Approval of Rankings, Recommendations and Award of Continuing Services Agreement to Qualified Firms. The Town Council approves the rankings and recommendations of the Evaluation Committee and authorizes the award of Continuing Services Agreement to such qualified firms for professional architectural and engineering services, as said rankings and recommendations are set forth in Exhibit "A" attached hereto.

Section 3. Authorization of Town Officials. The Town Mayor and/or Town Officials are authorized to take all action necessary to implement the terms and conditions of the RFQ and this Resolution.


Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 7th day of July, 2014.



ROBERTO MARTELL, MAYOR

ATTEST:



HERLINA TABOADA, TOWN CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY



TOWN ATTORNEY

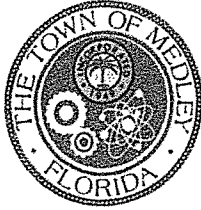
SUMMARY OF THE VOTE

Mayor Roberto Martell	<u>yes</u>
Vice-Mayor Griselia DiGiacomo	<u>yes</u>
Councilperson Jack Morrow	<u>yes</u>
Councilperson Susana Guasch	<u>yes</u>
Councilperson Edgar Ayala	<u>yes</u>

Exhibit "A"

Final Score & Ranking Form

(Copy Attached)



Memorandum

Date: June 30, 2014

To: Mayor Roberto Martell
Vice Mayor Griselia Digiacomio
Councilperson Jack Morrow
Councilperson Edgar Ayala
Councilperson Susana Guasch

From: Jorge E. Corzo PE, Evaluation Committee Chair

Subject: Continuing Professional Architectural & Engineering Services
RFQ 2014-02

The Town of Medley issued a Request for Proposals (RFP 2014-02) for firms interested in providing Continuing Professional Architectural and Engineering Services to support the needs of the Town's Capital Improvement Program as well as the technical needs and regulatory compliance requirements of the Water & Sewer Utility, Stormwater Utility and Public Works Departments.

The Town issued the RFP on April 21, 2014 with a closing date of May 23, 2014. A total of 12 responses were received by the Town and evaluated based on the procedures established by the RFP which awarded points based on the following criteria:

1. *Qualifications of the Firm (15 points)*
2. *Qualifications of the Team (40 points)*
3. *Approach to handling projects and timeliness (25 points)*
4. *Previous similar projects and references (20 points)*

All of the firms submitting RFP responses were found to hold the appropriate licenses and registrations, and qualified to be included in the final list for consideration by the Evaluation Committee.

Office of Capital Projects & Development Services
7777 NW 72nd Avenue, Room 219
Medley, FL 33178
Phone (305) 887-9541 Ext. 143

Memorandum
August 28, 2013

The Evaluation Committee ("Committee") comprised of the following individuals, met on June 26, 2014 to evaluate the submittals and rank the firms.

1. Jorge Soto, Water, Sewer and Stormwater Utility Director
2. Richard McConachie BCA, Building & Zoning Director
3. Heriberto Cabrera, Public Works Director
4. Carol M. Auburn, Town Consulting Grants Coordinator
5. Jorge E. Corzo PE, Town Engineer
6. Olga Quin, Administrative Assistant to the Town Engineer (non-voting member)

The Committee ranked the firms as follows:

- | | |
|---|------------|
| 1. Calvin Giordano & Associates, Ft Lauderdale FL | 484 points |
| 2. Bermello Ajamil & Partners, Miami FL | 463 points |
| 3. R. J. Behar, Miami Lakes FL | 461 points |
| 4. SRS Engineering, Miami FL | 458 points |
| 5. BEA Architects, Miami FL | 455 points |
| 6. Nova Consulting, Doral FL | 451 points |
| 7. Snubbs Consulting, Medley FL | 413 points |
| 8. HSQ Group, Miami FL | 409 points |
| 9. Baljet Environmental, Miami FL | 405 points |
| 10. Basulto & Associates, Miami Lakes FL | 345 points |
| 11. Marks Brothers, Medley FL | 341 points |
| 12. M. Hajjar & Associates, Miami FL | 311 points |

Based on the firms rankings and taking in consideration the multi-disciplinary needs of the Town's Capital Improvement Program and user Department's technical and regulatory compliance needs, the Committee recommends the top 9 ranked firms (which scored 400 points or higher) for award of a Continuing Professional Architectural and Engineering Services contract for a term of three (3) years with two optional one (1) year extensions. The selected firms are;

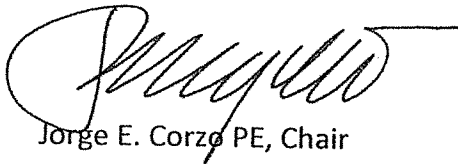
1. Calvin Giordano & Associates, Ft Lauderdale FL
2. Bermello Ajamil & Partners, Miami FL

Memorandum
August 28, 2013

3. R. J. Behar, Miami Lakes FL
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6. Nova Consulting, Doral FL
7. Snubbs Consulting, Medley FL
8. HSQ Group, Miami FL
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Attached is a copy of the Committee Final Score and Ranking Form. Full copies of the RFP submittals are on file at the Town Clerks office. Copies of the Individual Committee Members Evaluation Forms are available upon request are available upon request from the Office of Capital Projects and Development Services.

Submitted on behalf of the Evaluation Committee by:



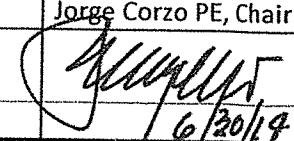
Jorge E. Corzo PE, Chair

- C: Lina Taboada, Town Clerk
Stephen Helfman, Town Attorney
Evaluation Committee Members

PART 3: FINAL SCORE & RANKING FORM
(Selection Committee Evaluation Results Form)

No.	Firm Name	Major Disciplines	Reviewer					Total Points
			Jorge Soto	Rich McConachie	Heriberto Cabrera	Carol Aubrun	Jorge Corzo	
1	R. J. Behar, Miami Lakes FL	E, T	90	90	85	100	96	461
2	BEA Architects, Miami FL	A, P	88	82	100	100	85	455
3	SRS Engineering, Miami FL	E, S	90	86	95	100	87	458
4	Marks Brothers, Medley FL	Const	77	82	77	52	53	341
5	M. Hajjar & Associates, Miami FL	E, S	57	68	48	80	58	311
6	Baljet Environmental, Miami FL	E, Env	85	81	72	82	85	405
7	Basulto Associates,	MEP	77	67	63	63	75	345
8	Snubbs Consulting, Medley FL	E, Sur	92	80	77	78	86	413
9	Nova Consulting, Doral FL	E,	88	84	100	82	97	451
10	HSQ Group, Miami FL	E	85	87	82	77	78	409
11	Bermello, Ajamil & Partners. Miami FL	A, P, E	90	90	92	100	91	463
12	Calvin, Giordano & Assoc., Ft Lau FL	E, P, T	92	95	100	100	97	484

Final Rankings:			Selection Committee Recommendations
Rank	Firm	Points	
1	Calvin, Giordano & Assoc., Ft Lau FL	484	<p><i>The Selection Committee recommends the top 9 ranked firms with a score above 400 points to be awarded a Continuing Services Agreement for a period of Three (3) Years with Two (2) optional One year extensions.</i></p>
2	Bermello, Ajamil & Partners. Miami FL	463	
3	R. J Behar, Miami Lakes FL	461	
4	SRS Engineering, Miami FL	458	
5	BEA Architects, Miami FL	455	
6	Nova Consulting, Doral FL	451	
7	Snubbs Consulting, Medley FL	413	
8	HSQ Group, Miami FL	409	
9	Baljet Environmental, Miami FL	405	
10	Basulto Associates, Miami Lakes FL	345	
11	Marks Brothers, Medley FL	341	
12	M. Hajjar & Associates, Miami FL	311	

Selection Committee Members Signatures					Notes
Jorge Soto	Richard McConachie	Heriberto Cabrera	Carol Aubrun	Jorge Corzo PE, Chair	
				 6/30/14	
Date:					