



**TOWN OF MEDLEY, FLORIDA**  
7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166  
Tel: 305-887-9541, Fax: 305-882-1491  
www.townofmedley.com

**BIDDER ACKNOWLEDGMENT OF INVITATION TO BID AND GENERAL CONDITIONS**

SUBMIT BID TO: TOWN CLERK  
TOWN OF MEDLEY, FLORIDA  
7777 N.W. 72<sup>nd</sup> AVENUE  
MEDLEY, FLORIDA 33166

THE FOLLOWING INSTRUCTIONS TO BIDDERS ARE STANDARD FOR ALL BIDS FOR COMMODITIES AND SERVICES ISSUED BY THE TOWN OF MEDLEY. THE TOWN MAY DELETE, SUPERSEDE OR MODIFY ANY STANDARD INSTRUCTIONS FOR A PARTICULAR CONTRACT BY INDICATING SUCH CHANGE IN SPECIAL INSTRUCTIONS TO BIDDERS OR IN THE BID SHEETS. ANY AND ALL SPECIAL CONDITIONS THAT MAY VARY FROM THE GENERAL CONDITIONS SHALL HAVE PRECEDENCE. BIDDER AGREES THAT THE PROVISIONS INCLUDED WITHIN THIS INVITATION FOR BID SHALL PREVAIL OVER ANY CONFLICTING PROVISION WITHIN ANY STANDARD FORM CONTRACT OF THE BIDDER REGARDLESS OF ANY LANGUAGE IN BIDDER'S CONTRACT TO THE CONTRARY.

**BIDDER ACKNOWLEDGMENT MUST BE SIGNED AND RETURNED WITH YOUR BID**

SEALED BIDS: This form must be executed and submitted with all Bid sheets in a sealed envelope. The face of the envelope shall contain the above address, the date and time of Bid opening and Bid number. Bids not submitted on attached Bid Form may be rejected. All Bids are subjected to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.

BID TITLE: NW 89TH AVENUE, NW 93RD STREET AND NW 95TH STREET ROADWAY AND DRAINAGE  
ITB (Bid No.): 2016-004

BIDS WILL BE OPENED 3:00 P.M. (EST), August 17, 2016 and may not be withdrawn during the 120 calendar days following such date and time.

\_\_\_\_\_  
CORRECT LEGALNAME OF BIDDER

\_\_\_\_\_  
(SIGNATURE OF BIDDER'S AUTHORIZED AGENT)

TITLE: \_\_\_\_\_

TYPED/PRINTED NAME OF  
AUTHORIZED AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE NO.: \_\_\_\_\_

FEDERAL ID NUMBER OR SOCIAL SECURITY NUMBER OF BIDDER: \_\_\_\_\_

I certify that this Bid acknowledgement is made without prior understanding, Agreement or connection with any corporation, firm or person submitting a Bid for the same commodities/services, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this Bid and certify that I am authorized to sign this Bid for the Bidder. By signature on this form, Bidder acknowledges and accepts without limitation, pages 1 through 15 inclusive of the Invitation to Bid as well as any special instructions if applicable.

DATE: \_\_\_\_\_



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**INVITATION TO BID**

**ALL INTERESTED PARTIES:**

Notice is hereby given that the Town of Medley, Florida, hereinafter referred to as the Town, will receive sealed Bids at the Town Clerk's office at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166, for:

**CONSTRUCTION OF:**

**NW 89TH AVENUE, NW 93RD STREET AND NW 95TH STREET ROADWAY AND DRAINAGE**

Contractor shall furnish all supervision, labor, materials, tools, equipment, obtaining all required permits, and performing all operations required to construct the Town of Medley Capital Improvements Project Number SW-0103, NW 89th Avenue, NW 93rd Street and NW 95th Street Roadway and Drainage in accordance with the Contract Documents.

The work shall be performed in two phases, refer to Construction Plans for the work included in each phase of construction. Phase I of the work must be completed and accepted by the Town prior to commencing work on Phase II.

Work includes, but is not limited to, the Roadway and Drainage Construction for an area including approximately 700 linear feet ("L.F.") of NW 89th Avenue from its intersection with NW 95th Street south to its intersection with NW 93rd Street, approximately 650 L.F. of NW 95th Street from its intersection with NW 89th Avenue to its end to the east of NW 89th Avenue, and approximately 3,000 L.F. of NW 93rd Street from approximately 600 ft. west of NW 89th Avenue, east to its intersection with the Florida East Coast ("FEC") railroad right-of-way (no work within the railroad right-of-way) as depicted in the Construction Plans.

Contractor shall be responsible for complying with the requirements of all regulatory agencies and applicable laws; coordinating with all impacted utility owners; and complying with the requirements of the Town's funding partners, Miami-Dade County and the Florida Department of Environmental Protection.

Sealed Bids must be received and time stamped by the Town Clerk, either by mail or hand delivery, no later than 3:00 p.m. local time on August 17, 2016. A public opening will take place at or before

3:05 p.m. at the Town Clerk's office at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166 on the same date. Any Bids received after 3:00 p.m. local time on said date will not be accepted under any circumstances and will be returned to the Bidder unopened. The stated time and date is solely and strictly the responsibility of the Bidder. The Town is not responsible for delays caused by mail, courier service, including United States Mail, or any other occurrence. Any uncertainty regarding the time a Bid is received will be resolved against the Bidder.

Bidders may inspect the applicable Bid requirements, drawings, specifications, and other contract documents at the office of the Town Clerk at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166.

A Mandatory Pre-Bid Conference will be held on July 13, 2016 at 11:00am in the Town Clerk's office at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166. The purpose of the Pre-Bid Conference is to discuss the contents of this Invitation to Bid and Bidder's inquires.

Copies of the RFP, Registered Plan Holder Information form and all other solicitation related documents will **only** be made available on the Town's website <http://www.townofmedley.com>, and selecting "Open Bid Invitation". All related questions regarding the RFP should be addressed to [bidinfo@townofmedley.com](mailto:bidinfo@townofmedley.com). All interested plan holders MUST be registered prior to submittal of any RFIs.

A Bid Guaranty of five percent (5%) of the bid amount will be required with the Bid. The Successful Bidder will also be required to furnish Performance and Payment Bonds, each in the amount of one hundred percent (100%) of the Contract amount.

The Town reserves the right to reject any or all Bids, to re-advertise for Bids or take such other actions as the Town Council may deem to be in the best interests of the Town.

The Town of Medley is an Equal Opportunity Employer and encourages the participation of Disadvantaged Business Enterprises (DBE) and Minority Business Enterprises (MBE).

Pursuant to subsection (t) "Cone of Silence" of Section 2-11.1 "Conflict of Interest and Code of Ethics Ordinance" of Miami Dade County, public notice is hereby given that a "Cone of Silence" is imposed concerning this solicitation. The "Cone of Silence" prohibits communications concerning RFP's, RFQ's or Bids, until such time as the Town Engineer on behalf of the selection committee makes a written recommendation to the Town Council concerning the solicitation.

Failure to comply with the "Cone of Silence" may result in the rejection of a Response. For additional information concerning the "Cone of Silence please refer to Section 2-11.1 of Miami Dade County Code.

This Notice of Bid Invitation dated at Medley, Florida this 23 day of June, 2016.